



Program Assistant and Helper Policy

1. The Norwood District Skating Club (NDSC or “The Club”) takes all steps possible to keep the cost of Registrations reasonable. One of the main ways the NDSC does this is through the use of members as volunteer Program Assistants (PA) and Helpers in the Pre-Canskate and CanSkate sessions
2. The Club will provide all club members who are expected to volunteer as PA or Helpers with appropriate Skate Canada training for Pre-CanSkate and CanSkate sessions. Training will be ongoing throughout the year.
3. It is expected by the Club that all club members who are at least 11 years of age and have successfully completed all Canskate levels will volunteer as a PA for one full Pre-CanSkate and/or CanSkate session (30 min and/or 50 min) per week during the regular season.
4. All PA and Helpers are expected to find replacements for any scheduled session where they are unable to fulfill their obligation as a PA or Helper. The PA/Helper is expected to notify the Club professional coach of the alternate arrangements when they have found a replacement for their scheduled session. A PA or Helper who is unsuccessful in finding a replacement should also provide notice to the Club Professional Coach responsible for the Pre-CanSkate or CanSkate session no less than 48 hours before their scheduled session.
5. NDSC expects that on each of their scheduled sessions, each PA or Helper will:
 - ✓ demonstrate a positive attitude and respect toward the Club professional coach(es) responsible for the Pre-CanSkate and CanSkate sessions;
 - ✓ demonstrate a positive attitude and respect toward the skaters on the Pre-CanSkate and CanSkate sessions
 - ✓ complete the tasks assigned by the Club professional coaches during their scheduled session;
 - ✓ keep their assigned group of Pre-CanSkate or CanSkate skaters moving and on task during their scheduled session;
 - ✓ wear clothing that identifies them as a PA or Helper during their scheduled session;
 - ✓ be on-time;
 - ✓ help with setup and clean up;
 - ✓ sign in for each session in the Sign-In book, otherwise community hours will not be confirmed;
 - ✓ bring enthusiasm to the ice;
 - ✓ SMILE!



For safety purposes, no cell phones are allowed on the ice surface. Cell phone use on the ice can take away from your focus on the younger skaters you are assisting.